**MEDFORD IRRIGATION DISTRICT**

**Organizational Meeting Minutes**

**January 8th, 2025 @ 1:30 pm**

Present: Dennis O’Donoghue, Matt Borman, Tom Brookins, Sean Naumes, Joe Demaggio Jack Friend-Manager/Secretary

**Call meeting to order:** Chairman O’Donoghue called the meeting to order at 1:35 p.m.

Director Appointment: Director Naumes motions to appoint Joe Demaggio to be Director and representative for division “C” of the Medford Irrigation District, Director Borman seconds the motion, motion carries. Joe Demaggio accepts the appointment, Director Naumes motions to approve the appointment of Joe Demaggio as director and representative for division “C”.

**Oath of Office:** Director O’Donoghue recited the Oath of Office. Director Borman recited the Oath of Office. Director Demaggio recited the Oath of Office.

Chairman O’Donoghue: Do we have any changes to the dates and time for our monthly meetings. I know we have had a few discussions about changing the time to allow the public a more convenient time to attend the meetings.

Director Brookins: I was thinking about a couple of meetings during the evening for one idea or once a quarter and around 5:00 pm. so it’s not too late. Some of our meetings last 2-3 hours and we don’t want to be here all night.

Chairman O’Donoghue: When does TID do theirs?

Director Borman: 7:00 am.

Manager Friend: The importance is to get feedback from the public whether they like it or not. Everything for the most part is public record, and they can request a copy or check our website for the minutes from each meeting.

Director Borman: There are a couple key meetings during the season we could look at. One could be spring and the other fall.

Director Brookins: One could be before the season and one after the season ends.

Director Borman: We can see how attention must it drew to decide if we want to add more meetings in the evening.

Director Naumes: So are we thinking April and July?

Manager Friend: I think it would be a good idea to begin it now for the new year and not change back and forth.

Director Demaggio: What about a meeting in the spring and a later one?

Manager Friend: April would be a good one. We would already be in the swing of things, or March would be a second choice. We want to make sure that the public knows when we have stream flows and to utilize that frost protection water to save in bulges and tanks.

Director Brookins: What about April and October?

Manager Friend: Are we set on doing April and October at 5pm?

Director Brookins: The other item I wanted to discuss is with the budget getting bigger, we should have a budget committee to help facilitate.

Manager Friend: I spoke with Brian from RRVID, and they have a budget committee and one person from the board attends as well. There would be a representative with experience from each Division to volunteer for the budget committee. The board doesn’t lose power but shortens the time of the regular meetings. The committee would present their recommendations to the board and therefore the conversation would be shortened.

Director Naumes: I’m assuming we can assemble a budget committee at any time, correct?

Chairman O’Donoghue: Yes, that’s correct.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors hereby adopts *Medford Irrigation District Organizational Business Practice:* regular meeting dates as the 2nd Wednesday of each month at 1:30 pm, April & October at 5:00 pm. The annual assessment charges are due February 28th, 2025. District annual audit for the fiscal year January 1st through December 31st, with Molatore, Scroggin, Peterson & Co. LLP, the date for the next annual/organizational meeting will be January 14th, 2026, Michael Schultz of Anderson Schultz LLP, counsel for Medford Irrigation District, Washington Federal as a banking institution, Local Government Investment Pool of Oregon as investment institution, and hereby elect Matt Borman as Chairman, Tom Brookins as Vice-Chairman, and Jack Friend as Secretary for 2025, as a guide to the relationship between the Medford Irrigation District and its members according to ORS 545.

**Resolution:** 2025-001 Resolution for 2025 Medford Irrigation District Annual Organization Business Practices with changes to 2 of the monthly meetings and times. Motion: Chairman O’Donoghue calls for a motion for the resolution 2025-001. Director Naumes motions to approve resolution 2025-001 with changes to 2 of the monthly meetings and times and to create a budget committee, Director Borman seconds, and the motion carries.

**Adjourn:** Chairman O’Donoghue adjourned the organizational board meeting at 1:52 p.m.

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Dennis O’Donoghue – Chairman Jack Friend – District Manager/Secretary